



## **MCF 2027 FESTIVAL TOOLKIT**

### **TK11 - SPONSORED EVENTS**

A number of brethren and others have chosen to undertake sponsored events to raise funds for the Festival. These are often organised events that allow the participant to raise funds for their chosen charity.

If a brother is organising their own event there are a number of requirements that may need to be met to comply with safety and legal requirements. Advice on these is beyond the scope of this document but in the first instance contact should be made with the Provincial Office

#### **Honorifics**

Donations made in respect of a sponsored event **DO NOT** count towards the honorifics of the brother undertaking the event. Honorifics are solely based on the amount contributed by a brother.

There are two ways of attracting sponsorship, and both can be used for the same event.

#### **Paper Form Sponsorship**

Shown below is the paper Sponsorship pack which can be downloaded from the website <https://fundraising.mcf.org.uk/Festival-MCF2027/>

It is important to get sponsors to include their address, postcode and to indicate if their donation can attract Gift Aid Tax Relief.

#### **Online Sponsorship**

This is best done via the Just Giving webpage <https://fundraising.mcf.org.uk/Festival-MCF2027/>

Masonic Charitable Foundation

## Hampshire & IoW 2027 Festival

In support of the grants and services provided by the Masonic Charitable Foundation.

For further information, please visit the [Hampshire & IoW 2027 Festival](#) website.

### How to get involved

You can support us by creating a fundraising page or making a donation to the appeal.

- **Donate:** enter your lodge number below, click on "Donate" and complete the following steps.
- **Create a fundraising page:** click on "Start Fundraising" and proceed as requested.

*If you are member of a lodge or chapter, please add the unit number with the prefix L (lodge) or C (chapter) to ensure donations are recorded correctly for honorific purposes. Otherwise, please enter any other information that will help the us to identify the donor.*

ENTER YOUR LODGE NUMBER TO DONATE **DONATE >>**

Or

**START FUNDRAISING >>**

Click on "START FUNDRAISING"

Log In - JustGiving

https://www.justgiving.com/sso/signin?context=consumer&returnUrl=https%3a%2f%2fwww.justgiving.com%2ffundraising...

**RGS**

Welcome to JustGiving! Let's set up your **Festivals** fundraising page and start raising money for **Relief Chest Scheme - The Grand Charity**.

## Log In

New to JustGiving? [Sign Up](#)

Email

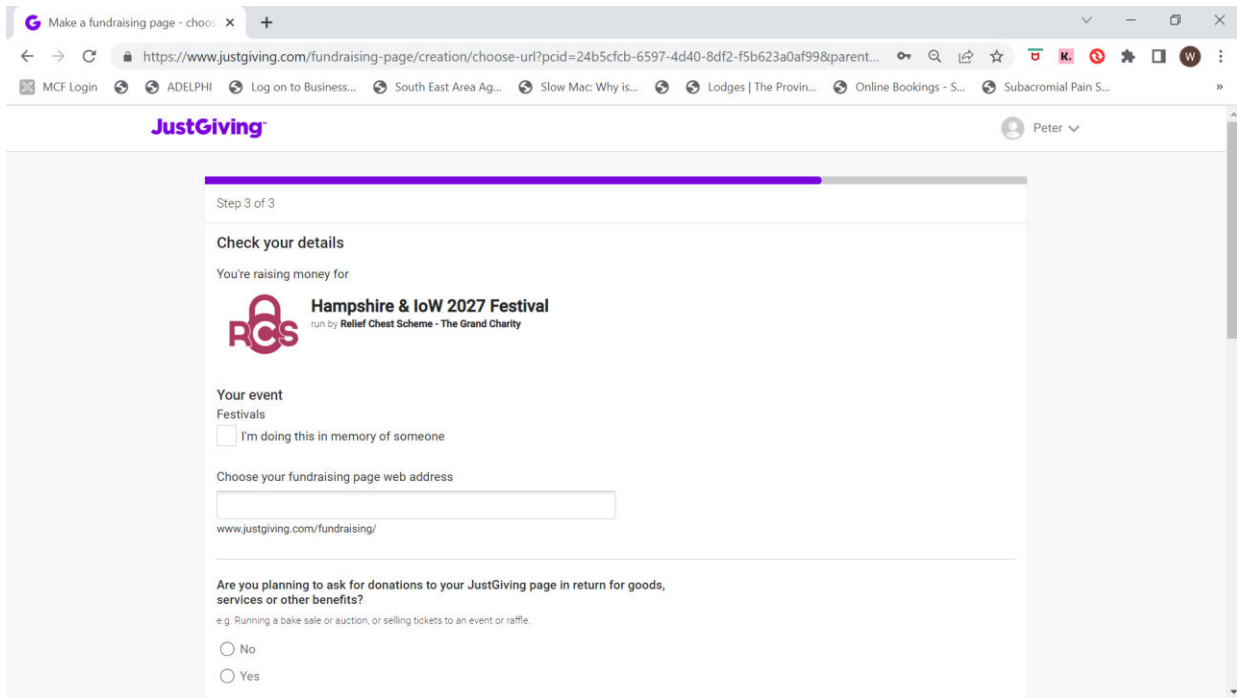
Password  
 [Show](#)

Remember me

**Continue**

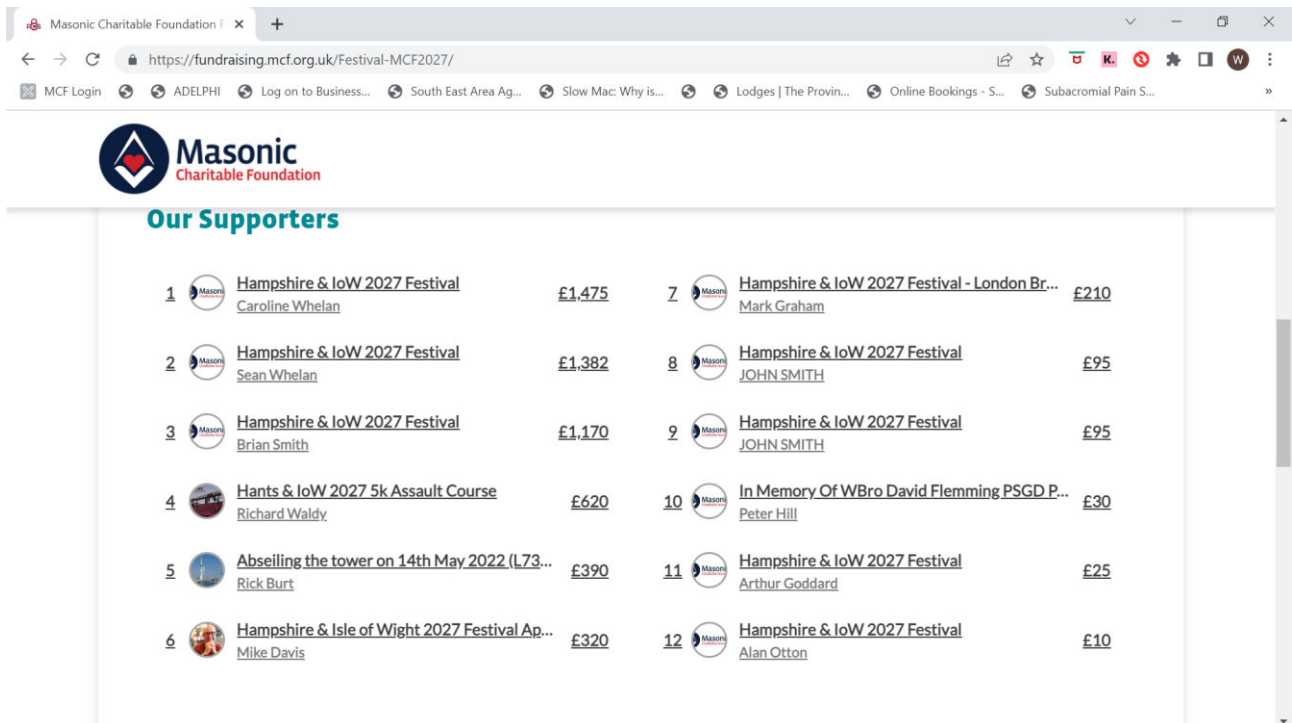
[Forgot your password?](#) [Help](#)

You will need to create an account or if you have one already to login



Then just follow the instruction to create a Just Giving page. It is best to use the participant's name as part of the page name along with an indication of the event so people can readily find it

Once the page is complete and verified it will appear at the top of the MCF 2027 Festival page <https://fundraising.mcf.org.uk/Festival-MCF2027/>



Sponsors can be directed either to this page or to the Just Giving page itself. You might like to remind sponsors that they **DO NOT** have to make a donation to the running costs of Just Giving. See *TK06 - HOW TO MAKE A SINGLE DONATION ONLINE*



Lodge/Chapter no. & name

Relief Chest no. **MCF2027**

**Gift Aid Declaration:** If I have ticked the box headed 'Gift Aid?'  I confirm that I am a UK Income or Capital Gains taxpayer. I have read this statement and want the Relief Chest Scheme (The Grand Charity Reg.charity no. 281942) to reclaim tax on the donation detailed below, given on the date shown. I understand that if I pay less Income Tax / or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all of my donations it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I have given.



**Masonic**  
Charitable Foundation

# Hampshire & Isle of Wight 2027 Festival Sponsorship Verification Form



Event: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_/\_\_\_\_/\_\_\_\_

Details of person submitting sponsorship form and cheque(s):

Given Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Lodge/Chapter no: \_\_\_\_\_

Lodge/Chapter name: \_\_\_\_\_

Relief Chest no: **MCF2027**

Number of sponsorship form(s):

Number of cheque(s) being submitted:

Total amount of cheques:






**Making a donation into a Relief Chest  
Sponsorship Verification Form**

Event: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Details of person submitting sponsorship form and cheque(s):

Given Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

---

Lodge/Chapter no.: \_\_\_\_\_

Lodge/Chapter name: \_\_\_\_\_

Relief Chest no.: \_\_\_\_\_

---

Number of sponsorship form(s):       Number of cheque(s) being submitted:

Total amount of cheque:

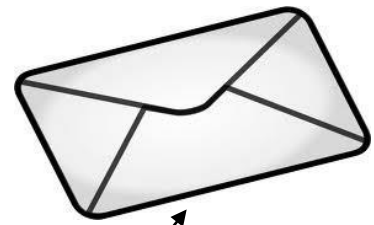
Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please forward the sponsorship forms, cheques and schedule to: Relief Chest Scheme, Masonic Charitable Foundation 60 Great Queen Street, London WC2B 5AZ. Tel: 020 3146 3352

Data Protection Act 2018 and the UK GDPR (General Data Protection Regulation) - Privacy Notice  
The Relief Chest Scheme is committed to protecting your personal information. This scheme is fully compliant with DPA and UK GDPR legislation when handling your personal data. Our right seeks to collect, process and share personal information as set out in our Privacy Policy is based on the legitimate interest of the Relief Chest Scheme.  
To find out more about how we handle, store and use your personal information and how to amend or request a copy of any personal information we hold about you, please visit [www.mcf.org.uk/reliefchest/privacy-policy](https://www.mcf.org.uk/reliefchest/privacy-policy)

MARCH2021

4. Fill in the verification schedule for the entire sponsorship



5. Send all the cheques, the verification schedule and sponsorship forms to:  
Relief Chest Scheme for processing,

Relief Chest Scheme, Masonic Charitable Foundation, 60 Great Queen Street, London WC2B 5AZ 020 3146 3352 email: reliefchest@mcf.org.uk

MARCH2021

