



## **MCF 2027 FESTIVAL TOOLKIT**

### **TK05 - SETTING UP A REGULAR PAYMENT PLAN USING A PAPER FORM**

A Regular Payment Plan (RPP) is a commitment by the donor to pay a regular amount each month for a set period. The advantage of this method is that for a small amount, E.g. £10.00 per month\*, the donor can qualify as a Festival Steward.

Payment is usually made by Direct Debit.

#### **Changing the RPP**

**Cancellation** - If a brother falls on hard times, he can cancel the RPP without penalty

**Amendment** – the term of an RPP can be varied, made either shorter or longer, but the monthly amount cannot be changed. If the donor wishes to increase the monthly amount, then a second RPP should be taken out for the amount of the monthly increase.

**Multiple RPPs** – a donor can take out as many RPPs as they wish. However, a RPP can only be credited to the honorifics of one lodge. If a brother belongs to two or more lodges, then he needs to take out an RPP for each lodge to which he wishes to favour. His qualification as a Festival Steward, or higher honorific, is based on the total of all the RPPs.

The form and Guidance instructions can be downloaded from <https://fundraising.mcf.org.uk/Festival-MCF2027/>

**Instruction to your Bank/Building Society to pay by Direct Debit**



Please fill in the whole form using a ball point pen and send to:  
The Freemasons' Grand Charity, 80 Great Queen Street, London WC2B 5AZ  
**Name and full postal address of your bank or building society**

To: The Manager Bank/Building Society

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Address

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Postcode

Name(s) of Account holder(s)

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Bank/Building Society Account Number

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Branch sort code

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Banks and building societies may not accept Direct Debit instructions for some types of account

Service user number

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9 2 6 0 9 6

Reference number

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**Instruction to your bank or building society**

Please pay The Grand Charity of the United Grand Lodge of England Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Grand Charity of the United Grand Lodge of England and, if so, details will be passed electronically to my bank/building society.

Signature(s)

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Date:    /    /    

**Regular Donations Into the Relief Chest of the Hampshire & Isle of Wight 2027 Festival**

I promise to pay you the actual sum of £    -    

every Month  Year  3 months  6 months

Payments are to start on 11 /    /    

(This date must be at least two months after the date that you sign the form)

and are to continue for a period of three  four  five

or    years thereafter, or until my death, whichever is earlier

Please allocate this Regular Donation to:

Lodge/Chapter name    

Lodge/Chapter No.    Relief Chest No. **MCF2027**

**Hampshire & Isle of Wight 2027 Festival**

**Single Donations Into the Relief Chest of the Hampshire & Isle of Wight 2027 Festival**

Please tick one or more of the following as applicable:

I enclose a cheque payable to Relief Chest

for the sum of £    -    

I made a donation of £    -    

on or about the    /    /    

Please allocate this Single Donation to:

Lodge/Chapter name    

Lodge/Chapter No.    Relief Chest No. **MCF2027**

**Hampshire & Isle of Wight 2027 Festival**

**Gift Aid**

**Boost your donation by 25p of Gift Aid for every £1 you donate**

If you are a UK tax payer, under the Government's Gift Aid Scheme, the Relief Chest Scheme (The Grand Charity Registered Charity Number 281942) can reclaim the tax you have already paid on your donation and add it to the value of your gift.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.

Your address is needed to identify you as a current UK taxpayer.

**DECLARATION**


I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

In order to Gift Aid your donation you must tick the relevant box(es) below.

on this donation only     in the past 4 years     in the future

Please notify us if you:

1. Want to cancel this declaration
2. Change your name or your home address
3. No longer pay sufficient tax on your income and/or capital gains.

    Date:    /    /    

**Personal Details:**

Please enter your name and address IN FULL using BLOCK CAPITALS:

Title:     Mr     Mrs     Dr     Other (.....)

Surname:    

Forename(s):    

Address:    

Postcode:    

Telephone:    

Signature: